

Burton Bradstock Parish Council

2017/02-7 To consider any planning applications received by the Council

- a. WD/D/17/000026- Folly Cottage, Construction of first floor extension over existing- no objections-
Proposed Cllr G Moody Seconded Cllr A Ross Resolved

- b. WD/D/16/002667- 10 Beach Road- Single storey extension to main house, single garage, children's garden den variation to scheme- Cllrs commented on the scheme as it was felt to be unnecessary and over development of the site.
Proposed Cllr D Batten Seconded Cllr M Evans Resolved

- c. Bredy Farm- the issue of the permanent stage was reported to enforcement officers, the owner had made contact with the PC concerning the issue, no further updates at this time

2017/02-8 Finance & General Purposes

- a. **To receive the Finance report receipts and payments**
All payments were approved in line with internal controls; Cllr Evans had completed his monthly account checks.
Proposed Cllr A Bailey Seconded Cllr S Meek Resolved
The next F & GP meeting is booked for 8th Feb

- b. **To consider the new Allotment agreement**
Cllr Evans reported that a meeting with the Allotment association, Cllr Evans and Cllr Dixon had been held. The new agreement was considered and the Allotment holders were happy to maintain the paths once reinstated in the future. There is to be another meeting in May 2017 to consider how to agree future rents for the allotments
Proposed Cllr D Batten Seconded Cllr S Meek Resolved
Cllr thanked Mike and Dave for the work on this new agreement

- c. **Report from Repairs and maintenance-**
The Clerk read out the works carried out during the month to bollards by the Toilets and that no further work has been identified. JL is away for a couple of weeks so Cllr Moody and Evans will carry out the play area weekly inspections. It was confirmed that the Finger post on the footpath at the top of Barr Lane is on the Volunteer list.

- d. **To consider the play area report-**
Cllr Evans had provided a report for the meeting on progress so far, the group had only met the previous evening and currently gathering further information on costs, a further site meeting was held with a contractor to look at an updated plan to incorporate the ideas from the group taken from the consultation. It was suggested to speak to the designer of the West Bay play area and gather a quote from a further 2 design companies. The group will look at funding and further consultation which is hoped to be ready for the Duck Race at Easter. This project will be ongoing and hopes to gain support from the school ambassadors.

**Play area
Group**

Burton Bradstock Parish Council

<p>e. To consider a report/budget proposal for Corncrake Cllr Dixon had previously circulated a report and budget for the Corncrake project, this included works needed to carry out the grass cutting, fencing, and purchase of trees which is hoped now to be completed using sponsorship, the total costs for the coming year is £3420.00. It was suggested that the quarterly mowing of paths could be added to the Playing field contract due for renewal from 1st April 2017. The group hope to be in a position to harvest Yellow rattle seed to be self-sufficient and possibly sell. The PC noted the progress being made on the Corncrake management plan 2015-2020 and approved the budget for future spending which will be met by the Parish plan projects reserve. It was agreed that the Corncrake group will report to the PC again in September Proposed Cllr G Moody Seconded Cllr D Batten Resolved</p>	DD
<p>f. To consider costs to purchase Oak Posts for Cliff Road Cllr Moody had gathered quotes and circulated a report on the last few posts required to complete the works at Cliff Road, Mr Gulliford (volunteer) has offered to prepare the posts, the Clerk will order the posts at a cost of £22.90 plus vat and delivery Proposed Cllr G Moody Seconded Cllr M Evans Resolved</p>	Clerk
<p>g. To consider the grass cutting specifications due for renewal for 1st April 2017 The Clerk had prepared specs based on the previous contract for both the village grass cutting and playing field grass cutting for the coming 3 years The village grass cutting was agreed and will be sent to contractors for a quote. The playing field spec will now include the mowing of paths in Corncrake 4 times per year, also the removal of the goal posts will be taken out of the contract and discussion will be held with the school on the maintenance of the posts. Proposed Cllr A Bailey Seconded Cllr M Evans Resolved</p>	Clerk
<p>h. To consider an amendment to Standing Orders regarding electronic communications The Clerk was asked to report on the process of electronic communications with Councillors and making decisions between meetings when timescales are limited. The Clerk gathered advice and information from DAPTC and other Clerks in Dorset. The Clerk reported that under “Sch 12 para.39 (1) Local Govt Act 1972” that all decisions shall be made at a meeting of the authority. The Council discussed the suggested wording and process to allow the Clerk to make comment on behalf of the Council and proposed that the Standing orders will be updated to the following: The Parish Council has come to a resolution that where it is not practical or the deadline falls before the next meeting and it has not been possible to call a meeting of the Full Council the PC would delegate to the Clerk the power to make a comment on their behalf by consultation with all Councillors. Proposed Cllr M Evans Seconded Cllr G Moody Resolved</p>	Clerk

Burton Bradstock Parish Council

2017/02-9 Items for report in the BVN/website

Facebook page, to include consultations, Allotment vacancies, Councillor Vacancies

Clerk

Items for information:

2017/02-10 Correspondence items received for information -

Cllr Batten reported on the WATAG minutes and he will be following this up due to the issues over the 210 bus proposed closure

DB

2017/02-11 Parishioners' open comments (15 minutes maximum allowed)

Cllr Coatsworth reported that there will be elections on May and those elected will be in post for 2 years depending on the reshaping of Dorset.

Mr P Tompkins and his wife offered to sponsor a further tree for the Corncrake project.

J Lewis reported on the flood scheme as he is speaking to DCC regarding budget figures and the response from Mr Concliffe with further queries on the scheme though Freshwater.

P Tompkins commented on the tools budget and asked if there was a budget, it was explained that there is a budget and tools will be purchased when costs have been gathered that meet the financial regulations for best value

J Lewis role in Repairs and maintenance, it was explained that the F & GP will be looking at contracts at the next meeting on 8th February

R Jones commented on the play area report and supported speaking to Huk Nets who made the play area at West Bay and another company called Touchwood who do consultations as well, Cllr Dixon will supply contact details

P Tompkins asked of the guidelines on grants has been agreed as the PCC would like to put forward a request for financial assistance with works to vegetation, it was explained that this was to be considered at the F & GP meeting on 8th Feb. Mr Tompkins also spoke on consistency when discussing planning consultations, it was explained that this is what the PC are striving to achieve but each has to be considered on a case by case basis.

2017/02-12 Items for the next meeting on 1st March 2017

Grass Contracts, Play area report, F & GP report

Meeting closed 8.25pm

2017/02-13 To approve to go to Closed Session to consider Staff appraisals

The Clerk also left the meeting

The staff objectives were discussed and agreed