

# BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



## Minutes of the Parish Council meeting held on 1<sup>st</sup> March 2017

### At 7.30pm at The Reading Room

**Present:** Cllr M Evans, Cllr D Dixon, Cllr D Venn, Cllr G Moody, Cllr A Ross, Cllr S Meek

Mrs. M Harding (Clerk), Cllr R Coatsworth and 4 members of Public.

Minute	Action
<p><b>2017/03-1 To receive apologies for absence-</b> Cllr Evans received apologies Cllr D Batten, Cllr A Bailey and Cllr J Russell (WDDC)</p>	
<p><b>2017/03-2 To receive declarations of Interest and grants of dispensation – none</b></p>	
<p><b>2017/03-3 Parishioners’ Comments - (15 minutes on agenda items only) –</b></p> <ul style="list-style-type: none"> <li>a. J Lewis commented on the replacement of posts on Common lane and if the PC could purchase them it would be much better aesthetically for the village.</li> <li>b. J Lewis explained that before the thatch is repaired the willow tree at the back of the PO is cut back as it is hanging over the flat roof.</li> <li>c. P Tompkins asked if the item regarding quote for common lane included the digging of the ditch. It was explained that a spec and quote had been received from DCC</li> </ul>	
<p><b>Items for Decision:</b></p>	
<p><b>2017/03-4 To approve the minutes of the Parish Council meeting held on 1<sup>st</sup> February 2017 and sign the same-</b> Cllr Moody commented on item 8h regarding the updating of the standing orders the following sentence to be added: “This would apply to planning and tree works applications only” With these changes the minutes were approved Proposed Cllr G Moody                      Seconded Cllr D Dixon                      <b>Resolved</b></p>	<p><b>Clerk</b></p>
<p><b>2017/03-5 Matters arising from the above minutes for information only and ongoing actions</b></p> <ul style="list-style-type: none"> <li>a. A response had been received from Dawn Atkin regarding the land and that the DCC would be prepared to replace the posts but only with markers similar to that on the other side of the road or if the PC would like to contribute as a working together project then the PC could purchase the posts and DCC will do the work. Further information is yet to be gathered on a specification and costs for the posts but it was agreed that a cost of up to £200.00 in order to progress with the project. Proposed Cllr D Dixon                      Seconded Cllr M Evans                      <b>Resolved</b></li> <li>b. The grass outside No 31a Middle Street opposite 5 Elms does belong to DCC and is on their cutting list, if the grass is not cut DCC will do it when they are there but we don’t have a date of when the grass cutting will take place.</li> <li>c. The quotes for volunteers tools is being gathered for consideration at the April meeting</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk/Volunteers</b></p>
<p><b>2017/03-6 Correspondence- items for decision</b></p> <ul style="list-style-type: none"> <li>a. The consultation on the West Dorset &amp; Weymouth &amp; Portland Local plan review has been received Cllr Dixon offered to look through to see if there are any comments required by BBPC by the 3<sup>rd</sup> April deadline.</li> <li>b. The use of the playing field for the Duck race on 17<sup>th</sup> April 2017 was agreed</li> </ul>	<p><b>DD</b></p>

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<p>assuming the PC can have a table at the event to promote the play area project Proposed Cllr Dixon                      Seconded Cllr G Moody                      Resolved</p>	<p><b>Clerk</b></p>
<p><b>c.</b> The invoice for the handrail has been received from the PO this will be paid and a 50% invoice will be sent to the Village society now that the WDDC planning costs have been agreed.</p>	<p><b>Clerk</b></p>
<p><b>d.</b> An invitation to planning training has been received by WDDC on 5<sup>th</sup> April from 6.30 to 8pm, Cllrs Dixon, Evans, Moody and Meek are interested in attending, the Clerk will register their interest, it is not sure if there are places for more than 1 Cllr per Parish at this stage.</p>	<p><b>Clerk/DD/ GRM/SM/ME</b></p>
<p><b>e.</b> A quote had been received from DCC for the works to clear the ditch along Common lane, it also included other works including pipe work and vegetation removal, this was discussed as not all the works in the spec are required by the PC but are to the benefit of DCC and the project along Bredy lane. The works would be considered under the working together scheme and the PC and DCC would both contribute to the costs. The Council are minded that competitive quotes are required to meet financial regs if the PC is to fund part of the project. Further information to be gathered from DCC and a site meeting arranged with Cllrs before this can be considered.</p>	<p><b>DD/GRM</b></p>
<p><b>2017/03-7 To consider any planning applications received by the Council</b></p>	
<p><b>a. WD/D/16/002754-</b> Bramble cottage, Internal gas central heating and flue- no objections- Proposed Cllr G Moody                      Seconded Cllr M Evans                      Resolved</p>	
<p><b>b. WD/D/17/000065-</b> Rest Harrow- Proposed extension and alterations and erect garage- No Objections Proposed Cllr D Batten                      Seconded Cllr M Evans                      Resolved</p>	
<p><b>c. WD/D/16/002362</b> Hive beach Car Park- no objections providing it doesn't encroach on to the access for vehicle and boats to get to the beach if required Proposed Cllr M Evans                      Seconded Cllr G Moody                      Resolved</p>	
<p><b>d. WD/D/17/000190-</b> Ancren Coast Road- Demolition of existing dwelling &amp; erection of replacement dwelling- Councillors raised objections to this application the inspectors report after the appeal has not fully been addressed regarding the glass, heritage views and vegetation. Cllr Dixon will draft a response and circulate prior for submission Proposed Cllr G Moody                      Seconded Cllr A Ross                      Resolved</p>	<p><b>DD</b></p>
<p><b>2017/03-8 Finance &amp; General Purposes</b></p>	
<p><b>a. To receive the Finance report receipts and payments</b> All payments were approved in line with internal controls; Cllr Evans had completed his monthly account checks. Proposed Cllr M Evans                      Seconded Cllr S Meek                      Resolved The documents considered at the F &amp; GP meeting on 8<sup>th</sup> Feb will be prepared for the April PC meeting for consideration.</p>	<p><b>Clerk/F&amp;GP</b></p>
<p><b>b. To consider the report on village repairs and maintenance</b></p> <ul style="list-style-type: none"> <li>i. The Oak posts have been ordered cut and are being installed</li> <li>ii. The RR external decorating has been put off until March/April when weather better</li> </ul>	

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- iii. A fire check has been requested for the PO as the previous contractor didn't turn up
- iv. PAT test has been ordered for RR
- v. A quote and request for funding from DCC has been received from Blair Turner for Bredy Lane
- vi. Quotes for tools for volunteers are being gathered and will be considered at the April meeting
- vii. Timber collected for Volunteers shed
- viii. Damage to the thatch on the PO has been reported, Cllr Moody inspected and it looks like birds have been digging into the thatch and taking straws for nesting. There's a new piece of "broken" thatch and an older one. It is not thought to be in imminent danger of rain penetration, a thatcher needs to look at the work and gather costs and then look to tender if required. Clerk to contact a thatcher

Clerk

**c. To consider the grass cutting tender for the playing field due for renewal 1<sup>st</sup> April 2017**

It was noted that when the contractors quoted for the works although they are separate contracts they were quoting on the fact that they were prefer to be awarded both contracts. Although they are clearly stated as separate contracts.

The Clerk had gathered 3 quotes for the contract and provided this information in a report to Councillors supported by the original tenders Contractor "A" was approved for the works this being the current contractor. Proposed Cllr M Evans                      Seconded Cllr A Ross                      Resolved

Clerk

A site visit will be requested before the path cutting on Corncrake commences

**d. To consider the grass cutting specifications due for renewal for 1<sup>st</sup> April 2017**

The Clerk had gathered 3 quotes for the contract and provided this information in a report to Councillors supported by the original tenders. The current contractor declined to tender this work again.

Contractor "B" was approved-but given that it was a very reasonable quote the contractor will be asked if he is still willing to honour this if he was not awarded both contracts. If not then the contract would be awarded to Contractor "A"

Proposed Cllr M Evans                      Seconded Cllr A Ross                      Resolved

Clerk

**2017/03-9                      Items for report in the BVN/website**

Allotment vacancies, Cllr vacancies,  
Village Clean-up day organised for 1<sup>st</sup> April 2017 meet 10am at RR

**Items for information:**

**2017/03-10 Correspondence items received for information -**

- a. It was noted that the following sponsored the Trees project now planted in Corncrake at £175.00 per sponsor: Hive Beach Café, WI, Beyond Events, the Village Society, Seaside Boarding House, Mr and Mrs Tompkins (tree only)
- b. After a suggestion at the last meeting Touchwood have been contacted to look at the play area a site meeting will be arranged, Burton Bradstock school ambassadors have also been contacted to assist with the next stage of the

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project. Still no response from Hags and an updated play are a design has been received from one play company.

- c. It was noted that the PC have received emails from the Flood group
- d. A complaint about excessive signage of Hive beach was received

### **2017/03-11 Parishioners' open comments (15 minutes maximum allowed)**

- a. G Adderley spoke on the meeting with PC and the allotment association and explained it was a very successful meeting, a newsletter is now being produced by the Allotment association and another meeting will be arranged in May to look at the next years rents
- b. J Lewis asked if there was a copy of the DCC grass cutting schedule available- not for the coming year at this time, Also that if the Duck Race goes ahead the new bollards will need to be removed.
- c. Cllr Venn explained that BB online have approached the PC to ask for a new rep who can attend the meetings as currently they are in the day and Cllr Venn works so cannot be there, Cllr Meek offered to be the rep as he has yet to have a responsibility allocated. It was also noted at this time that the Councillors will meet to discuss the responsibilities for the coming year.
- d. Cllr Coatsworth spoke on the consultation by the CCG Clinical commissioning Group to consider the changes to the health service. There has been a huge improvement in services but largely in the East of the County so far. Bridport hospital has been renovated and has 33 beds for those who require treatment locally, there has been a lot of scaremongering over GP surgeries and possible closures, and this is more where there are 2 surgeries in one town not in rural areas. Also the changes to the local government proposals if accepted could go ahead in 2 years' time. Cllr Moody commented on the initial proposal to delegate functions to Parish Councils but this has not been mentioned in the current proposals.
- e. Mr Tompkins commented that the WI were not mentioned in the thank you on the correspondence, they were thanked at the last meeting but they will be added to the publicity.
- f. Rod Jones asked what the thoughts form the PC is on Beavers as they are being reintroduced into the Rover Otter, the PC will wait to see the outcomes of these trials prior to considering this.

### **2017/03-12 Items for the next meeting on 6<sup>th</sup> April 2017**

The Parish Council meeting falls on the Councillor planning training day organised by WDDC so it was agreed to move the meeting date to the following day

#### **Thursday 6<sup>th</sup> April 2017**

F & GP matters- policies updated,

Meeting closed 9.10 pm

Chairman Cllr M Evans

6<sup>th</sup> April 2017