

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Annual Parish Council meeting held on 3rd May 2017

At 7.30pm at The Reading Room

Present: Cllr M Evans, Cllr D Dixon, Cllr D Batten, Cllr A Bailey, Cllr A Ross, Cllr R Coatsworth (DCC)

Cllr J Russell (WDDC) Mrs. M Harding (Clerk) and 5 members of Public

Minute	Action
<p>2017/05-1 To elect the Chairman of the Council for 2017-18 and sign acceptance of office Cllr Mike Evans was nominated Proposed Cllr D Batten Seconded Cllr A Bailey</p>	
<p>2017/05-2 To elect the Vice chairman for the Council for 2017-18, as no one was interested in stepping into the role it was agreed that Councillors will step up as and when required</p>	
<p>2017/05-3 To receive apologies for absence- Cllr G Moody, Cllr D Venn and Cllr S Meek A vote of thanks was given to Cllr Ron Coatsworth for all his support for Burton Bradstock PC in his role as County Councillor, Cllr Coatsworth retires after 16 years as a DCC Cllr. The Cllrs wished him well in his retirement.</p>	
<p>2017/05-4 To receive declarations of Interest and grants of dispensation – none</p>	
<p>2017/05-5 Parishioners' Comments - (15 minutes on agenda items only) – none</p>	
<p>Items for Decision:</p>	
<p>2017/05-6 To reaffirm the members of the Finance and General purposes working group Mike Evans, Graham Moody, Darren Batten and Andrew Bailey Proposed Cllr D Dixon Seconded Cllr M Evans</p>	
<p>2017/05-7 To reaffirm the Councillors Roles and areas of responsibility and appointment to outside organisations.</p>	ALL
<p>The list previously circulated was updated and agreed, this will be circulated to all, placed on Reading Room notice board and website. It was also agreed that the Parish Plan topics will be allocated an agenda item on a quarterly basis in order that these projects are highlighted and taken forward. Also the addition of a tree officer role was added given that the PC is no longer a statutory consultee for tree applications and will no longer be notified so will rely on the WDDC planning website to be up to date, Cllr Dixon agreed to carry out this role.</p>	
<p>2017/05-8 To approve the minutes of the Parish Council meeting held on 6th April 2017 and sign the same-</p>	
<p>Cllr Batten pointed out one typo which was amended at the meeting Proposed Cllr D Batten Seconded Cllr A Ross</p>	
<p>2017/05-9 Matters arising from the above minutes for information only and ongoing actions</p>	
<p>a. We are still waiting for a second contractor to look at the thatch</p>	

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- b. Hags are yet to provide their quote and report on the play area.
- c. Touchwood have now sent their latest quote and are looking for a follow up meeting
- d. Cllr Evans reported on the stall at the Duck Race, there had been some good feedback, most wanted to see a zip wire, something for the older children and new equipment installed then look at the repairs/replacements later. The material from the Duck race is now with the school to get their feedback. A meeting has been arranged for the play area group on 16th May with Daryl Chambers from Bridport Town Council to look at the project in West Bay, it was noted that a lot of this has been vandalised. Cllr Batten was asked to join the play area group and will attend the next play area meeting.
The Group now need to look at the feedback and formulate a plan and provide a report for the June PC meeting for consideration by the full Council.
- e. Cllr Bailey has been looking into plaques for the sponsored trees, Cllr Batten suggested a supplier
- f. Cllr Dixon reported on the yellow rattle is now looking good on Corncrake
- g. Broken posts on Common lane, further info requested on the plastic posts but wrong info sent
- h. The purchase of volunteer tools is ongoing
- i. The Allotment orchard status will be discussed at the May Allotment meeting with Cllrs Dixon and Evans Mr Bark is happy to be the named person; the volunteers have made a very good job on the Orchard.
- j. Parking at the toilets- Cllr Dixon will speak to the garage this will be followed by a letter, suggestions that signage should be put up stating it is private property and for the use of the toilets and playing field only, then letters left on the cars who park there for work to remind them that it is not a car park. To further discuss at the June meeting

Play area group

AB

ME/DD

DD

2017/05-10 Correspondence- items for decision

- a. Response to the Housing white paper consultation-The Clerk had reminded Cllrs to respond, only one response received from Cllr Meek, this was not submitted by the deadline as no other Cllrs commented or supported this view. Cllrs commented that it was a shame that this view was not submitted. Cllrs will in future comment that they agree or disagree with any comment on consultations so the Clerk can submit the full Councils view on consultations.
- b. An email regarding the Village of the Year competition had been received it was agreed that the Village should apply with a chance of winning up to £10,000 and being filmed with the presenter Penelope Keith
- c. Cllr Moody had previously circulated information regarding the road closures for the preparations for BB Village Fayre on 29th May 2017, no objections from the PC.
- d. The PC had received a request from the Dorset and Somerset Air Ambulance to consider the landing of the rescue helicopter in the village specifically the playing field, other sites had also been suggested and will be investigated. The Cllrs have no problem with the Playing field to be used for this purpose.
Proposed Cllr M Evans Seconded Cllr A Bailey

ALL

Clerk

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- e. The Drain- further emails had been received regarding this ongoing issue after the RoW team suggested that the barriers would be removed and not replaced; Cllr Moody had sent a report on the history to this issue which has been going on for nearly 2 years. Cllrs considered Cllr Moody's report but agreed to follow up the meeting offered by Russell Goff (DCC Ranger) to look at the options of removing the barriers which are not fit for purpose and replacing the top barrier with one similar to that at a school entrance but leave the bottom open or a single post. Clerk to arrange the site meeting for the week commencing 8th May when this can be discussed and agreed.

Clerk

2017/05-11 To consider any planning applications received by the Council

- a. **WD/D/17/000908**- Kemerton Shipton Lane- Erect Front extension, porch and car port and change flat roof to pitch roof- No objections
- b. **WD/D/17/000544**- the Anchor, High Street- Replacement of bay window with new bay window to match existing- No objections
- c. **WD/D/17/001002**- Old Telephone Exchange Bar Lane- OBJECTIONS raised on this application due to the potential loss of business class by change of use to a live/work unit, if approval were given then conditions should be placed on the proposal to be returned to business class. There were also concerns on the 1 parking space being a potential danger when exiting onto the highway

2017/05-12 Finance & General Purposes

a. To consider the Annual Return 2016-17 part 1

Proposed Cllr M Evans Seconded Cllr D Batten

b. To consider the Annual Return 2016-17 part 2

Proposed Cllr D Dixon Seconded Cllr M Evans

c. To receive the Finance report receipts and payments

All payments were approved in line with internal controls; Cllr Evans had completed his monthly account checks.

Proposed Cllr M Evans Seconded Cllr D Batten

The Council also approved the payment of utility bills by standing order for the coming year

Proposed Cllr D Dixon Seconded Cllr M Evans

d. Play are update

Discussed in matters arising

e. To consider the report on village repairs and maintenance-

Play inspections as normal, repaired matting by roundabout, cut off padlocks at play area and replaced, bollards on the Duck Race day, inspected bridge by Church Road/Corncrake, although this is the responsibility of RoW to maintain, removed fallen soffit boards on toilet block- to be reported to WDDC for repair, cleared undergrowth from gateway into Corncrake, emailed regarding broken fence posts into Corncrake and info regarding the gravel for repairing the stone wall at the bottom of Cliff Road.

Councillors commented that the gravel can stay in its current location and collected when required as per NT comments. Cllr Evans to speak to R & M regarding contract.

ME

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2017/05-13 Items for report in the BVN/website

Info regarding reporting of potholes and highways issues online, councillor Vacancies, Cllr Batten will write a piece if time allows

Items for information:

2017/05-14 Correspondence items received for information -

- a. Flood warden seminar on 18th May unfortunately Alan Ross is unable to attend
- b. Proposed road closure along Shipton Lane on 23rd May agenda.

2017/05-15 Parishioners' open comments (15 minutes maximum allowed)

- a. Cllr Bailey commented on the repairing of pot holes with the velocity machine is inadequate as the repair will be lifted out with the next storm of rain. Also potholes were only being repaired if they had been reported or found on the satellite to the tablet on site but not the adjacent potholes as they aren't on the list. This will be reported to Blair Turner as this seems a waste of DCC resources. Clerk
- b. P Broomhead asked if there had been any news on Bredy Farm regarding the structures and the festivals, it was explained that the structure had been reported to enforcement but no further information received, Clerk will follow up. Clerk
- c. P Tompkins commented on the parking as it is getting worse and will soon cause an accident.
- d. P Tompkins also commented on the DSAA and a potential landing site for the helicopter, he explained that he had also offered one of his fields. Peter also commented on the planning at the Old Tel Exchange and the issues of pulling away from the property
- e. It was explained that Richard Ferre has already responded on the Village of the Year competition
- f. Cllr Russell explained that there was still no news from the Secretary of State regarding the unitary system

2017/05-16 Items for the Parish Council meeting on 7th June 2017

Play area report, Cllr Ross gave his apologies in advance of the meeting

Meeting closed 9.00 pm

Chairman Cllr M Evans

7th June 2017