

BURTON BRADSTOCK PARISH COUNCIL

Chairman: Cllr M Evans

Clerk: Mrs M Harding



Minutes of the Parish Council meeting held on 11th May 2016

At 7.30pm at

The Reading Room

Present: Cllr M Evans, Cllr K Delves, Cllr D Dixon, Mrs. M Harding (Clerk), Cllr J Russell (WDDC), Cllr Ron Coatsworth 5 members of Public.

Minute	Action
<p>2016/05-1 To Elect the Chairman of the Council for 2016-17 and sign Acceptance of Office Cllr M Evans was nominated by Cllr D Dixon and Seconded By Cllr K Delves</p>	
<p>2016/05-2 To Elect a Vice-Chairman of the Council for 2016-17 and sign Acceptance of Office No one was nominated</p>	
<p>2016/05-3 To receive apologies for absence- Cllr A Ross, Cllr Venn, Cllr G Moody and Cllr D Batten</p>	
<p>2016/05-4 To receive declarations of Interest and grants of dispensation –none</p>	
<p>2016/05-5 Parishioners' Comments - (15 minutes on agenda items only) B James asked the Council to support the tree works at Magnolias</p>	
<p>Items for Decision: 2016/05-6 To reaffirm the members of the Finance and General purposes working group- being Cllrs Moody, Batten and Evans and The Clerk Proposed Cllr M Evans Seconded Cllr K Delves Resolved</p>	
<p>2016/05-7 To reaffirm the Councillors roles and delegated areas of responsibility and appointment to outside organisations The Clerk had previously circulated the lists, Cllr Dixon agreed to take on traditional walling, the Clerk will update the lists for the notice board and website Proposed Cllr M Evans Seconded Cllr K Delves Resolved</p>	
<p>2016/05-8 To approve the minutes of the Parish Council meeting held on 6th April 2016 and sign the same- Proposed Cllr M Evans Seconded Cllr D Dixon Resolved</p>	
<p>2016/05-9 Matters arising from the above minutes for information only and Ongoing Actions</p> <ul style="list-style-type: none">a) The application for the handrail on the Post Office has been submitted but there are delays in validationb) A site meeting was held with Above and Below regarding the works to the Sycamore tree, this has now been resolved and invoice paid	

Burton Bradstock Parish Council

- c) The Council now await a date to carry out the edging works to 5 Elms
- d) Cllr Evans had spoken to the people who donated the English oak trees and that they were not suitable for the planned planting scheme on Corncrake and it was agreed they can be used in other areas in the village

2016/05-10 Correspondence Items received for decision

- a. It was agreed to purchase the new edition of the Charles Arnold Baker on Council law and business shared between the 3 parishes the Clerk works for at a cost of £23 per parish
Proposed Cllr M Evans Seconded Cllr K Delves **Resolved**

2016/05-11 To consider any planning applications that cannot be dealt with at the monthly planning meetings

- a. WD/D/16/000530- 10 BEACH ROAD, BURTON BRADSTOCK- Internal and external alterations; first floor extension over garage; two storey entrance extension- **No Objections**
Proposed Cllr M Evans Seconded Cllr K Delves **Resolved**
- b. WD/CA/16/00110-6 GROVE ORCHARD, BURTON BRADSTOCK, BRIDPORT, DT6 4QJ-1 No. Eucalyptus – Fell-No –**No objections - approved**
- c. WD/CA/16/00119-DOLPHINS WOOD, SHIPTON LANE, BURTON BRADSTOCK, BRIDPORT, DT6 4NQ-3 No. Sycamore – Fell-**No objections recorded but alternative planting suggested- approved**
- d. WD/D/16/000673-THE FORGE, SOUTHOVER, BURTON BRADSTOCK, BRIDPORT, DT6 4RD Variation of condition 5 of planning permission WD/D/15/000136 - to allow for general office use (Variation of condition) **no Objections but suggested a condition that that there is no parking on the pavement outside the site**
Proposed Cllr K Delves Seconded Cllr D Dixon **Resolved**
- e. WD/D/16/000713/WD/D/16/000712)-GROVE HOUSE, GROVE ROAD, BURTON BRADSTOCK, BRIDPORT, DT6 4QU-Main house - replace modern casement windows and doors, replace fibreglass flat roofs with lead, carry out internal alterations. Outbuilding - Reroof, alter external door openings, install new stair and partition, fit two rooflights. Erect greenhouse, form gravel parking area. (Full and Listed Building Consent)- **No Objections**
Proposed Cllr M Evans Seconded Cllr D Dixon **Resolved**

Clerk

Burton Bradstock Parish Council

f. Works to Trees Consultation WD/TP/16/00149 FRESHFIELDS, SHIPTON LANE- 1 No. Oak - reduce by 2 - 3m **No Objections**

g. Works to Trees Consultation WD/CA/16/00150 THE MAGNOLIAS, CHURCH STREET, BURTON BRADSTOCK- 2 No. Magnolia Trees – **No Objections**

2016/05-12 Finance & General Purposes

a. To consider the Annual Return 2015-16 Parts 1 & 2

The Clerk had previously circulated the Annual audit and internal audit report, the Clerk explained the process of audit and exercising of the public rights to inspect the accounts

Proposed Cllr K Delves Seconded Cllr D Dixon **Resolved**
Cllr M Evans reported that he had received an email from Ian Wigglesworth commending the Clerk on the book keeping and accounts for the year.

b. To receive the Finance report and approve payments (MH)

All payments were approved in line with internal controls and Cllr Evans had completed his monthly account checks.

Proposed Cllr M Evans Seconded Cllr D Dixon **Resolved**

c. To consider the recreation consultation results

Cllr Evans had not been able to present a report for circulation due to computer issues, he reported that 86 questionnaires had been returned and 52 of these were in the village 19 from the school and 21 visitors. 84 of those returned felt the play area was a community asset and 78 felt the recreation area was a community asset. There was a broad range of responses in age from 0 to 65+ there were suggestions for new equipment the most being fitness equipment, a zip wire, a tennis court, there were suggestions of some items that people would like to get rid of, the full report will be available online once completed. There were volunteers for the working group so Cllr Evans will arrange a meeting date prior to the next PC meeting

ME

d. To consider a suitable surfacing around the table tennis table-

Cllr Dixon explained that due to use of the table the grass is worn away and an artificial surface is required and had suggested artificial grass at a cost of £70 to £80 plus fixing, John Lewis was asked to carry out this work as repairs

Proposed Cllr D Dixon Seconded Cllr M Evans **Resolved**

JL

e. To Consider the repairs and maintenance report

John Lewis reported at the meeting the suggested treatment of the rust to the and prep of Hags play equipment ready for the volunteers to paint, given that this is necessary maintenance works and is a risk this work was approved at a cost of approx. £100 for materials plus time.

Proposed Cllr M Evans Seconded Cllr D Dixon **Resolved**

JL

Burton Bradstock Parish Council

<p>2016/05-13 Items for report in the BVN/Website (All) Vacancies on the Council, recreation questionnaire results also a report of the years activities of the Council</p>	<p>Clerk</p>
<p>Items for information:</p>	
<p>2016/05-14 Correspondence items received for information (MH)</p>	
<p>a. John Lewis had reported faults at the toilets to WDDC, these have not yet been completed</p>	
<p>b. A report of the works to the footpath outside Mill gatehouse was reported, Cllr Delves will look take a look at this.</p>	<p>KD</p>
<p>c. The complaints of the excessive signage on Bredy Lane have been reported to DCC</p>	
<p>d. The Clerk will look into the Tesco Bags community space grants for the next meeting</p>	<p>Clerk</p>
<p>2016/05-15 Parishioners' open comments (15 minutes maximum allowed)</p>	
<p>Mr Jones reported that a rail on the Footpath to Freshwater had fallen off and is now missing, will this be replaced, Clerk will contact Cllr Batten as Footpaths officer and if not then report to RoW</p>	<p>DB/Clerk</p>
<p>Cllr Russell explained that where there are steps on a footpath a handrail is necessary.</p>	
<p>D Dixon reported that the Yellow Rattle that was sown and now germinated and thanked all the volunteers for their efforts</p>	
<p>P Tomkins reported that posts have now been delivered to Cllr Moody for the top of Cliff Road and after speaking to Rowan (NT ranger) it was thought that the putting in of the posts could be done by the Volunteers, as the ground is not as stoney as first thought, Cllr Evans didn't want to give the volunteers too much work but happy for them to try and then look at employing contractors if it was too much. It was necessary to put in posts as soon as possible where some are missing to stop parking on the PC grassed areas. The NT have yet to do the turning circle to the entrance of the field.</p>	
<p>2016/05-16 – Items for the next meeting on 1st June 2016</p>	
<p>Play area report</p>	

Meeting closed 8.33pm

Burton Bradstock Parish Council

Chairman Cllr M Evans

11th May 2016